

Hazlehead Academy School Board

Minute of the Meeting of Hazlehead School Board held at 19:00 on Wednesday 7 September 2005 in the Boardroom of Hazlehead Academy.

Present	Colin Moffat	Parent Member + Chairperson
	Lorraine Porter	Parent Member & Treasurer
	Ranald Cameron	Parent Member
	Rhona Taylor	Teaching Staff Member
	Karl Grice	Teaching Staff Member
	John Telfer	Co-opted Member
	Jonathan Vickers	Head Boy and Co-opted Member
	Catherine Fiddes	Head Girl and Co-opted Member
	Alan Murray	Rector (Acting)
	Jennifer Anderson	Clerk
Apologies	Douglas Argo	Parent Member + Vice Chairperson
	Colin Hunter	Parent Member
	David Strachan	Parent Member
	Pat Reed	Co-opted Member
	Karen Freel	Councillor

1 Announcements + Additions to the Agenda

Announcements - The Chairman welcomed the new Head Boy and Head Girl to their first meeting.
Additions - Problem Trees beside the Science Block

2 Minute of the Previous Meeting: 15 June 2005

The minute of the previous meeting held on the 15 June 2005 was adopted as accurate. Proposed by R Cameron and seconded by J Telfer

3 Matters arising from the previous Minutes

- Submission to Scottish Executive (Future of School Boards)
The School Board submission has been received and accepted. The Board has been issued with a reference number for any future queries. Colin Moffat received heard from the ACC that the elections would run as normal in November.

4 Correspondence

OUT:

- None

IN:

- ACC
Annual Performance Report
- ACC
Parents Forum Information – Next Meeting: 12 September 05 (7.30pm, Summerhill Centre) Agenda: Transport, Education Improvement Plan 05, Modern Languages in Primary Schools, Feedback from Survey of Chairs (Colin Moffat to attend).
- ACC
Parents Forum Minutes – 06/06/05
- Resignation Letter
Letter of Resignation from Lorraine Porter. David Strachan to take over as treasurer, the Board agree with this movement.
- ACC
Draft policy ‘Religious Observance in Aberdeen City Schools’

5 Development Plan 2005/06

Alan Murray read through the final Development Plan with the Board, explaining all sections and all aims. The Board were happy with the final copy.

6 Rector’s Report

- Timetable Changes for the new session
There have been changes made to timetable since the start of the new session. These changes have been due to exam results etc. There are still some problems with subject clashes but things are beginning to settle down.
- S6 Abernethy Weekend
As usual this weekend was a great success, so much so that the seniors have approached Alan Murray about organising another trip. Campbell Robertson, Depute Rector designed and Evaluation Paper and the response was very positive.
- Interhouse Activities
The new Interhouse Timetable is up and running and going smoothly.
- PMT & House Captains
The new Prefect Management Team and House Captains have now been selected.
- Norwegian Trip
The Norwegian Trip will be running again this session.
- PTA – S1 Disco
To be held on Thursday 8 September 2005.
- Staff Reception
Annual Staff Reception will be held on 21 September 2005

- 4 Probationers

4 new Probationers have joined the school, 3 of which are involved in the 'Probationer Induction Scheme'

- Multi Cultural Assemblies
To be held in the near future.
- Sponsor Day
22 September 2005. Normal classes in the morning and Sponsor Activities in the afternoon.
- Staffing
Chris Munro, PT Design and Technology is leaving in November to become a Teacher Trainer at Aberdeen University. Kate Mauchline, Physics Department is leaving to live in the Middle East. Fabienne Lannuzel, Modern Languages has left to live in London.
- STACS Info
Exam evaluations have been happening and an analysis of Hazlehead's results has been designed. The analysis has been attached to the back of the minutes.
- Staff Structures
The above structures are to be reviewed as advised by the Authority.

7 PTA Matters

- S1 Disco
To be held on Thursday 8 September 2005
- Car Boot Sale
The recent Car Boot sale was not a great success.

8 Pupil / Student Issues

- PMT
The new Prefect Management Team are getting on well. Prefect Reception Duty Rota going well. House Captains have designed the Lunch Duty Rota this year which is also going well.
- S6 Formal
Beginning to make arrangements for the Formal. Provisional booking made at the Queens Hotel on 23 June 2006.
- Meetings
The PMT will meet with the Prefects on Thursday 15 September 2005 to discuss Prefect Roles.
- Prefects 2005/06
Prefects are very keen this session, especially S5, always willing to help which is great.
- Buddy System
The new Buddy System will be up and running in the next few weeks. Advanced Higher pupils are to attend S1 & S2 Classes.
- Lunchtime Club
A new lunchtime club will start soon. PMT and Prefects will be going to Form classes and PSE classes to form 'bridges' with younger pupils.

9 Treasurer's Report

- No Budget cheque through yet, due through soon (normally a cheque between £700-£800)
- Current Balance £268.98

10 A.O.C.B

- Donation from Board to School
To be discussed at the next meeting.
- Future Meeting Dates
26/10/05, 30/11/05, 25/01/06 22/03/06 14/06/06
- Problem Trees beside the Science Block
Conifers are growing too big on the side of the Science block. No light gets into classrooms and no ventilation. Alan Murray to look into the matter.

11 Information for Future Meetings & Future Plans

- None

12 Date + Time of Next Meeting

- Wednesday 30 November 2005
- Wednesday 25 January 2006
- Wednesday 22 March 2006
- Wednesday 14 June 2006

Colin Moffat
Chairman

Alan Murray
Rector (Acting)